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# The Medina Message

A bi-monthly publication from the City of Medina

## Medina City Hall: Same Building—New Office Spaces

Medina City Hall will remain at 2052 County Road 24, but residents might have to enter a different door, depending on which department you are coming to see. The basement of City Hall that has sat empty for the past two years, since the Police Department moved to 600 Clydesdale Trail, is now the Planning, Zoning and Building Department. If you are coming to City Hall to discuss your property, inquire about land-use, or apply for a building permit, follow the signs around the building to park and enter on the lower-level. The newly remodeled lower-level features a new conference room right off the entry way, along with an expanded front counter for staff to be able to better serve the needs of residents and contractors while looking at plans.



Above: Planning staff behind new lower-level counter.

The Planning, Zoning and Building Department's move to the lower level has allowed the Administration and Finance Departments to spread out on the main floor of City Hall. This move has provided us adequate space to sustain city operations at 2052 County Road 24 for years to come.

As you enter City Hall, the Council Chambers will still be straight ahead. Turn right to enter the east-wing, where you can pay your utility bill or city invoices, inquire about special assessments and taxes, or learn about the city budget. Turn to the left to enter the west-wing, where you can apply for homestead classification, vote during election season, apply for a city license (tobacco, liquor, solicitor, kennel, gambling, etc.), view historical records and meeting minutes, discuss city council agenda items, learn about recycling and organics collection, and pickup general city literature, maps and brochures.

### 2017 Park & Planning Commission Vacancies

The City is seeking residents to serve on the Medina Park Commission and Planning Commission. Each commission currently has two appointments available, with terms expiring December 31, 2019. These commissions are volunteer recommending bodies to the City Council. The Park Commission meets the third Wednesday of each month at 7 p.m. in Medina City Hall. The Planning Commission meets the second Tuesday of each month at 7 p.m. in Medina City Hall.

Interested applicants may pick up an application at City Hall or via the City's website at <http://medinamn.us/commission-vacancies/>. **Deadline for applications is Friday, December 16th.**

### CITY HALL

2052 County Road 24  
 Medina, MN 55340  
 p: 763-473-4643  
 f: 763-473-9359  
 e: [city@ci.medina.mn.us](mailto:city@ci.medina.mn.us)

**City Hall Office Hours**  
 Mon-Fri 8 a.m. - 4:30 p.m.

### PUBLIC SAFETY

600 Clydesdale Trail  
 Medina, MN 55340  
 p: 763-473-9209  
 f: 763-473-8858  
 e: [police@ci.medina.mn.us](mailto:police@ci.medina.mn.us)

**Police Department Office Hours**  
 Mon-Fri 8:30 a.m. - 5 p.m.

### Mayor

Bob Mitchell 763-473-1042

### City Council

Jeff Pederson 612-916-6448  
 John Anderson 612-618-5702  
 Kathleen Martin 612-344-1111  
 Lorie Cousineau 612-251-3244

### City Council Meetings

First & third Tuesday of each month at 7:00 p.m.

### Planning Commission Meetings

Second Tuesday of each month at 7:00 p.m.

### Park Commission Meetings

Third Wednesday of each month at 7:00 p.m.

### Newsletter Editor

Jodi Gallup  
 Assistant City Administrator

## Holiday Train—December 11th

Sunday, December 11, 2016 marks the 18th anniversary of the Holiday Train stopping in Loretto as it makes its way across Canada and the US raising donations for food shelves. In 2015, the Loretto Holiday Train event raised over \$29,000 and 7,500 lbs. of food for our local food shelves.



It'll be a fun event in Loretto, with festivities running from 3-6 p.m. (the Holiday Train arrives at 4:15pm, show time is 4:30 p.m.) This year there will be kiddie train rides, hot chocolate & cookies, visits with Santa and his reindeer, bon fires – not to mention the great musical show put on by CP Rail on the train. It's all about the food shelves – all the events are free to the public, all we ask is for folks to bring donations of cash, non-perishable food items or winter outerwear in good condition.

**NEW THIS YEAR:** Love, Inc. will be at the event collecting winter outerwear (coats, hats, mittens) in all sizes and good condition. Eagle Mouldings at 50 Medina Street South is also a collection drop site.

21st Century Bank will match up to \$1500 total combined collected dollars bank wide for the area food shelves they serve. Stop in the bank and make your contribution for the match.

Please watch the City of Loretto website ([www.ci.loretto.mn.us](http://www.ci.loretto.mn.us)) for updates on attractions and shuttle/parking information.

## City Meeting Calendar

### December

- 6th Tues—City Council 7 pm
- 13th Tues—Planning Commission 7 pm
- 19th Mon—Planning Commission 7 pm
- 20th Tues—City Council Work Session 6 pm
- 20th Tues—City Council 7 pm
- 21st Wed—Park Commission 7 pm
- 26th Mon—City Offices Closed (Holiday)

### January

- 2nd Mon—City Offices Closed (Holiday)
- 3rd Tues—City Council 7 pm
- 10th Tues—Planning Commission 7 pm
- 16th Mon—City Offices Closed (Holiday)
- 17th Tues—City Council Work Session 6 pm
- 17th Tues—City Council 7 pm
- 18th Wed—Park Commission 7 pm

All meetings at City Hall unless otherwise noted.  
 Meeting agendas on website when available.

# 2040 Comprehensive Plan

## Public Hearing on 2040 Comprehensive Plan Update

The Medina Planning Commission will hold a Public Hearing on the draft 2040 Comprehensive Plan Update on Tuesday, December 13, 2016 at 7:00 p.m. at City Hall, 2052 County Road 24. A draft of the Plan is available for review at <http://medinamn.us/2040compplan/>.

The Comprehensive Plan guides the future of the City, including the location and types of growth and development in the City. The Plan also advises future policy and investments in infrastructure and services such as transportation, parks, trails, recreation and water resources.

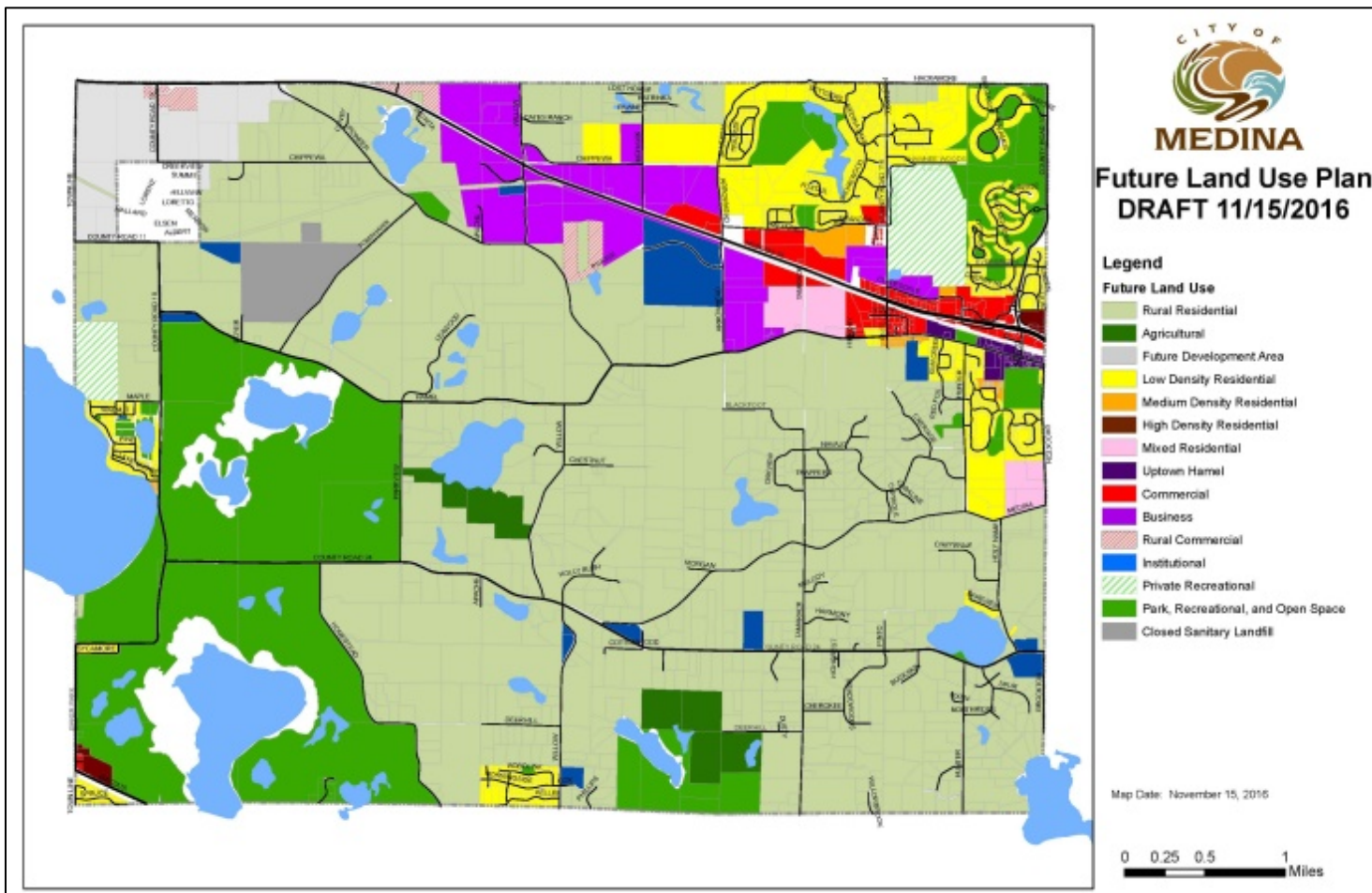
The Comprehensive Plan anticipates 950 additional households over the next 20 years, 250 of which are required to be higher-density housing such as apartments and townhomes. This is a substantial reduction of approximately 40-50% from what the City has previously planned.

Over the past 14 months, the City has worked diligently on the Plan, including involvement at seven community meetings and an online forum. In addition, a Steering Committee with members from across the community held thirteen meetings and the Planning Commission and City Council discussed at a series of meetings.



In addition to attending the Public Hearing, various opportunities exist for you to take part in the Comprehensive Plan process:

- ▶ Review the draft Comprehensive Plan and stay up-to-date on the review schedule at <http://medinamn.us/2040compplan/>
- ▶ Participate electronically anytime at Medina's mySidewalk page: <https://medinacompplan.mysidewalk.com/>
- ▶ Send comments or speak to City Planner Dusty Finke at [dusty.finke@ci.medina.mn.us](mailto:dusty.finke@ci.medina.mn.us) or (763) 473-8846



# Planning & Community

## Land Use Applications Under Review

The following land projects are currently under review by the City. For more information or for an update on the review schedule, please visit <http://medinamn.us/citygov/departments/planning-zoning/> or contact the Planning Department at (763) 473-4643, ext. 1.

**Lunski Senior Community Concept Plan** – North of Highway 55, East of Willow Drive (PID 03-118-23-32-0007) – Lunski, Inc. has requested review of a Concept Plan for development of an approximately 126 unit senior living community to include independent and assisted living units. The Planning Commission is tentatively scheduled to hold a public hearing on the request at their Monday, December 19, 2016 meeting.

**Woodridge Church Site Plan Review** – 1500 County Road 24 – Woodridge Church has requested a lot combination, conditional use permit amendment, site plan review, and interim use permit for construction of a 15,085 square foot addition to the north side of the existing building. The Planning Commission is tentatively scheduled to hold a public hearing on the request at their Monday, December 19, 2016 meeting.

**Three Rivers Park/We Can Ride CUP** – 4301 County Road 24 – Three Rivers Park District and We Can Ride have requested a conditional use permit amendment to allow We Can Ride, a nonprofit that provides programming to individual with disabilities or special needs, to occupy the stable previously utilized by Three Rivers Park mounted patrol. The Planning Commission is tentatively scheduled to hold a public hearing on the request at their Monday, December 19, 2016 meeting.

## Winter Parking Regulations

The City ordinance prohibits parking on any public street from November 1st through March 31st during the hours of 1:00 a.m. – 6:00 a.m. If at all possible, the City plow crew would appreciate having no vehicles parked on City streets when snowfall occurs during the daytime.

### Two Residents Collect Trash along Their Local Road

A one liter bottle of Svedka vodka, empty but, curiously, with the lid tidily screwed in place; two expensive black backpacks, sodden and filled with mud; Bud Light cans by the dozen and chewing tobacco tins; three small bottles of hand sanitizer, a green make-up bag, with “ELOISE” printed on its lid and a wooden salad bowl. These are just a few of the items that filled five large bags of garbage that Christine Zonneveld and Liz Weir recovered from the ditches of a length of Hunter Drive South.



“We fought our way through buckthorn, brambles and leg-twining vines to pick up trash flung deep into brush from car windows,” said Weir. “These throwers must have mighty big muscles as they fling stuff out of their car windows!”

Quite apart from the unsightliness of roadside trash, accumulating garbage interferes with drainage in ditches and discarded cans fill with rain water, providing breeding places for mosquitoes.

Weir believes that trash along a road, invites more trash. Non-residents also use our roads, but each of us can keep a small trash bag in our vehicles and empty it upon returning home. Zonneveld and Weir urge fellow residents to walk and keep their roads trash-free.



The City sponsors a Spring Clean-up Day each April to give residents a chance to get rid of unwanted items, large and small. Trash dumping is an ongoing problem for Medina. If you see someone dumping, take their license plate number and immediately report it to the Medina Police by calling 911.



The Medina Police Department, along with Medina City Hall, Loretto City Hall, Farmers State Bank of Hamel and 21st Century Bank of Loretto, will be drop off sites for the KARE 11 2016 Toys for Tots Drive. Please bring a new, unwrapped toy to any of the above drop sites by Wednesday, December 14th. Call 763-473-9209 for more information.