



2012 Annual Report

Fulfilling Medina's Comprehensive Plan





2012 Annual Report



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WELCOME

Mayor Tom Crosby

I am pleased to introduce the 2012 Annual Report to the City of Medina. The report serves as a way to recognize the accomplishments of the year and includes measurable data to inform residents on the services provided by the City. The theme of the 2012 Annual Report “*Fulfilling Medina’s Comprehensive Plan*” is selected to represent the City’s planning efforts over the last 20 years as embodied in several comprehensive plans. Considerable growth is occurring within the city, particularly in single family residences. All of this growth is consistent with past planning: roads, utilities and other infrastructure have been in the city’s long range plan for many years.

Medina’s City Council

The City Council’s general fund budget for 2012 was a decrease from the prior year and has not increased since 2008. Unfortunately, the changes with the State Market Value Homestead Credit System may have created increases in property taxes for some residents. Wage and salary increases for City staff were held at 1.5%. Many of the City’s partners, such as contracted service providers and consultants, agreed to freeze their service rates or implement low increases to meet the City’s financial objectives.

The City Council approved the purchase of the facility at 600 Clydesdale Trail. The 69,487 SF facility will be renovated and used for the Public Works and Police facilities. The building will provide a safe work environment with additional space to grow with the needs of the City. The new facility will open up space at City Hall for future growth. The building and renovations will cost \$7.5 million.

The City was able to sell bonds with an interest rate of 2.125% to finance the project. Bond payments will increase city taxes. However, even giving effect to the bonds, Medina continues to maintain a mill rate among the lowest in the western suburbs.

Finally, the City continues to review and implement changes in the budget process to provide quality and cost effective services to Medina residents.



Ordinances Amended/Approved

➤ 28 in 2012

Resolutions Processed

➤ 93 in 2012

Local Board of Appeal Applications Reviewed

➤ 1 in 2012

Hours Spent in Council Session

➤ 78 in 2012

Full-Time Equivalent (FTE) Employees Employed in City

➤ 24 in 2012

Market Value

➤ \$1,230,225,200 in 2012

2012 Work Plan

➤ 43 goals established at annual goal setting session (25 were accomplished and 18 are ongoing)

Number of Contracts/Agreements Managed Annually

➤ 201 in 2012

Organics Tonnage Collected

➤ 27.89 in 2012

Recycling Tonnage Collected

➤ 468.10 in 2012

Election Ballots Cast

➤ 3,240 in 2012

Eligible Voters

➤ 3,695 in 2012

88% voter turnout in 2012

Volunteer Election Judges

➤ 31 in 2012

City Administration

It is a honor and privilege to provide the 2012 Annual Report for Medina. The theme for this year's Annual Report "Fulfilling Medina's Comprehensive Plan" is a fitting description of the planning efforts undertaken by the City Council and the new housing subdivisions in the community. Medina continues to grow and prosper as a community. Some of the major projects and initiatives in the City included:

- Approving the purchase and renovation of 600 Clydesdale Trail. The facility will be renovated to serve as a safe and cost effective long-term home for Public Works and Police.
- Holding a business forum for Medina businesses and toured three Medina businesses to gain feedback on how the City can better address needs and concerns. Implemented an e-mail database to better communicate with our local businesses.
- Implementing a reporting system to track watershed projects that improve water quality. This inventory was completed and sent to the City Council in early 2012. Updates are ongoing with watersheds implementing Total Maximum Daily Loads (TMDL's) for waterbodies. TMDL's will have significant future cost implications for Medina residents.
- Receiving a state public safety grant to hire a consultant to facilitate discussions on the potential merger between the independent Hamel and Loretto fire departments for both fire operations and future facilities.
- Approving the following housing subdivisions: "Enclave of Medina" (205 single family homes, 23 detached townhomes and 41 row townhomes), "Fields of Medina" (129 single family homes). The Council reviewed the concept plan for the "Woods of Medina" (125 single family lots).

The City of Medina looks forward to a prosperous 2013. As the City Administrator I welcome your visits and calls.

-Scott Johnson City Administrator

Finance Department

2012 has been a year of progress for the Finance Department. Though there was much transition from staff changes in 2011, the Finance Department has maintained a dedicated work ethic and continues to work and strive to provide excellent service and maintenance of the City's finances. The City will continue to work with myself, consultant Joe Rigdon from KDV, as interim Finance Director through 2013, at which point, The City Council will reevaluate the position. I provide office hours one day per week at City Hall. Assistant Finance Director Erin Barnhart and Accounting Technician Teri Portinen have done an excellent job of maintaining the City's finances during the transition.

In 2012, the City purchased a Public Works/Police Department Facility. A significant amount of time was put into bonding for the new facility and financially mapping out the renovation process.

The City's departments were again active in 2012 and merit recognition for their financial accomplishments, which resulted in a surplus to the City's General Fund. All of the City's departments are to be commended for their line item budget management.

Development activity in the City has increased significantly and economic conditions are becoming stronger. The City continues to maintain sufficient fund balances for City operations. In the event of serious economic constraints on the community, the City will be able to utilize the reserves for emergency purposes as designed.

In addition to providing the day to day financial services, the department also assisted in the facilitation of operations for the Hamel Field House, Hamel Community Building, and updated finance data to the City's website.

-Joe Rigdon Consultant Finance Director

Accounting Funds Managed

- > 1 - General Fund
- > 9 - Special Revenue Funds
- > 4 - Debt Service Funds
- > 7 - Capital Project Funds
- > 3 - Enterprise Funds
- > 1 - Agency Fund

Accounts Payable/Receivable

- > 1,859 checks in AP at value of \$6 million
- > 383 invoices in AR generated at \$1.3 million

Cash Management

- > \$93,613.70 interest earnings
- > \$15,435,889.01 year end investment balance

Payroll

- > 58 checks processed
- > 702 direct deposit checks
- > \$2,415,431 personnel related expenses
- > 32 W-2's processed

Utility Billing

- > 2,871 customers
- > 1,329 billed monthly
- > 723 use electronic services
- > \$1,419,838 Expenditures
- > \$2,073,673 Revenues

General Fund Expenditures & Revenues (unaudited)

- > \$3,805,965 Expenditures
- > \$4,098,734 Revenues

City Tax Levy

- > \$2,792,641 in 2011
- > \$2,935,703 in 2012

Ordinances Adopted

- 10 total zoning ordinances
- Renewable Energy (wind, solar, geothermal) regulations
- Sign Ordinance amendment

Land Use Applications Reviewed

- 2— residential subdivisions (Enclave at Medina; Fields of Medina)
- 3 – Easement vacations
- 3 – Rezoning
- 2 – Variances

Building Permits Issued

- 789 – Total Permits
- 68 – New Single Family Permits

Value of Permits Issued

- \$34,293,444 – Value of Total Permits
- \$28,248,224– Value of New Single Family Permits

Other Activities

- Open to Business Program
- 20 Nuisance Enforcement (weed control, storage of junk/inoperable vehicles, manure management)
- City-wide Stormwater Utility analysis
- Updated Regulations related to wells within area served by City Water
- Updated Regulations related to the keeping of animals as pets

Planning Department

2012 was a year of substantial residential development in the City. Sixty-eight new homes were permitted during the year and other building permit activity also generally increased.

Construction activity primarily occurred within two large development projects and are being built out in phases.

“The Enclave” is being developed by Lennar (US Home Corporation) to include 205 single-family homes, 23 detached townhomes and 41 row-style townhomes east of Hunter Drive and south of Hamel Road.

“The Fields of Medina” is being developed by Mattamy Homes to include 129 single-family homes west of County Road 116 and north of Meander Road.

In addition to these two projects, underway in 2012, the City reviewed a Concept Plan related to the potential development of an additional 125 single-family lots southeast of the intersection of County Road 116 and Hackamore Road.

When completed, the construction within these three projects will account for a 30% increase in the number of households in the City.

In addition to coordinating the development described above, the City continued its progress in updating its zoning ordinances, which have not been comprehensively updated since 1984. This work is being completed predominately by city staff at a substantial cost savings.

In addition to these larger projects, the City reviewed smaller-scale land use applications (variances, easement vacations, etc.) and began participating in the “Open to Business” program. “Open to Business” is a partnership with the City of Maple Plain and a non-profit organization called the Metropolitan Consortium of Community Developers to offer free technical assistance to community business owners and entrepreneurs.

- Dusty Finke City Planner

Maintained Infrastructure

54 Street Miles

7.5 Miles of Sidewalk & Off Road Trails

700 Street Signs

141 Streetlights

35 Roadside Ditch Miles (mowed)

30 Sanitary Sewer Miles

10 Sewer Lift Stations

450 Sewer Manholes

25 Water Main Miles

10 Water Wells

181 Culverts

Water Pumped/Treated (gallons)

- 170,004,000 - Hamel System
- 12,098,900 - Ind. Beach
- 5,659,900 - Morningside

24/7 On-Call Policy requiring a scheduled public works employee to respond within 45 minutes



Public Works

The Public Works and Police Departments worked with project consultants to integrate the needs for both departments at the new facility. This project will be completed in 2013.

The final lift of pavement was completed in the Belle Terra Development and on Hunter Drive North. Staff also continues to meet with the County, as well as surrounding businesses, for planning the TH55/CR116 intersection.

The City is working alongside the City of Loretto and Board of Water and Soil Resources (BWSR) to complete the Joint Powers Agreement, Grant Agreement and Work Plan for the Loretto Pond Phosphorus Removal Grant Project.

Replaced the following Culverts:

- Elm Creek Culvert
- Meander Culvert

The City Sealcoated the following Streets:

- Clydesdale Trail
- Mohawk Drive
- Chippewa Road
- Shire Drive
- Willow Drive (north and south of Hwy. 55)

Other Projects Completed by the PW Department:

- Cleaned the trunk sewer lines out to Foxberry Farms and throughout that Development.
- Repaired all chlorine lines at the Water Treatment Plant.
- Reached agreement with Lennar concerning an irrigation plan and the supply of raw water from Well #7.
- Ran water, sewer, and storm water to the Enclave Development.

- Steve Scherer Public Works Director

Parks, Recreation & Environment

The Parks and Recreation service division of the City worked to improve the parks further in 2012. Repairs and updates were completed at the following parks:

Hamel Legion Park

- A pond, with berming, was installed for irrigation purposes.
- The Public Works Department planted more trees in areas of the parks, according to the Park Master Landscape Plan.

Hunter Lions Park

- Resurfacing and restriping of the tennis and basketball courts.

Independence Beach Lakeshore Park

- Gate installed at Independence Beach Lakeshore Park to educate residents on preventing the introduction of aquatic invasive species to the lake that can be inadvertently carried by boats.
- Picnic Shelter at Independence Beach Lakeshore Park was rebuilt by the Public Works staff.

Tomann Preserve

- Terry Tomann planted several more trees throughout the natural area park in northwestern Medina.

Trails

- Willow Drive Trail (Morningside Road to County Road 6) was started in 2012 and will be completed in 2013.
- The trail that connects to Hamel Legion Park, through the new Enclave Development, and over to Hunter Lions Park has been completed.
- The trail base was installed for Enclave Nature Area, and will be completed in 2013.

- Steve Scherer Public Works Director

Parks and Nature Areas

> 156 acres maintained in 13 locations



Resurfaced Tennis Court at Hunter Lions Park



New Picnic Shelter at Lakeshore Park



**STOP AQUATIC
HITCHHIKERS!**

Prevent the transport of nuisance species.
Clean all recreational equipment.

Other Park Facilities Maintained

- 11 – Pavilions & Picnic Areas
- 10 – Baseball/Softball Fields
- 8 – Public Restrooms
- 3 – Baseball courts
- 3 – Tennis Courts
- 3 – Ice Skating Rinks
- 2 – Volleyball Courts
- 2 – Open Playfields
- 1 – Boat Launch
- 1 – Field House

Park Dedication Fee Revenue Generated from New Development

\$4,000 in 2009
\$30,800 in 2010
\$23,670 in 2011
\$181,476.86 in 2012

2012 Crime Statistics

- **Robberies - 0**
- **Assaults - 14**
- **Burglaries - 14**
- **Thefts - 95**
- **Auto Thefts - 1**
- **Frauds - 6**
- **Stolen Properties - 13**
- **Vandalisms - 27**
- **Weapons - 0**
- **Narcotics - 75**
- **DWI's - 138**
- **Liquor Laws - 24**
- **Disorderly Conducts - 25**
- **Crimes Against Family - 3**
- **Fleeing - 1**
- **Juvenile Tobacco - 2**
- **Conservation/Environment - 1**
- **Fail to Register as Offender - 4**
- **False Info. To Police - 4**
- **Escape MN Tax - 6**

Investigative Services

- **347 cases investigated**
- **73.5% of cases cleared**

West Metro Drug Task Force

- **70 new cases**
- **\$380,731 cash seized**
- **\$3,315,519.77 street value of drugs seized**

Medina Police Reserves

- **2,022 volunteer hours serviced by six officers in 2012**
- **22,094 volunteer hours serviced since 2001**
- **\$43,715.00 estimated value of service provided to City in 2012**

Community Events Serviced

- **38 community events - By Police and Reserves**

Police Department

In 2012, we again maintained our current staff. We currently have 10 sworn police officers with over 124 years of total experience. I am proud of the men and women of the Medina Police Department who remain focused and dedicated on keeping our community a safe place to live.

In 2012, it was decided that police and public works would move into the facility at 600 Clydesdale Trail. After negotiations, the building was purchased and we have been working with 292 Design Group and RJM Construction on creating our new home.

In 2012, we saw a decrease in almost all crime categories compared to 2011. Part I crimes, which are major crimes such as robberies, assaults, burglaries and thefts, have gone down approximately 13 percent. Part II crimes have also gone down 11 percent with the exception of vandalism and disorderly conduct. There has been a huge spike in heroin use around the Lake Minnetonka area which has resulted in a number of heroin overdose deaths in our communities. This continues to be a focus of our drug task force. Our department clearance rate is at 73.5%; the other 26.5% of the cases are pending.

In 2012, we implemented the e-Charging program for driving while under the influence charges with the BCA. This system is paperless and eliminates mailing costs for our department. With the addition of e-Charging came a second phase involving complaint signing. This allows our investigators to sign complaints without having to drive to Ridgedale Court or to the Hennepin County Government Center; thus eliminating driving costs and allowing more concentrated case work time.

The Medina Reserve Unit logged 2,022 volunteer hours in 2012. Two reserve officers left the program this past year; one was hired as a police officer in Colorado and the other resigned for personal reasons. At the end of 2012, six officers were active in the Reserve Program. The Reserve Unit participated in 38 community and special events; including Holy Name Fall Festival, Loretto Fun Fest, Hamel Rodeo Parade and Dance, Canadian Pacific Holiday Train, Medina Celebration Day, Police Bike Rodeo, Night-2-Unite, and Toys for Tots. They also assisted surrounding cities with events. Almost all events were coordinated by our Community Service Officer Jeffrey Kordiak and Reserve Sergeants Steve Lundell and Mike Chorley.

- Ed Belland Police Chief

Number of Total Calls (Fire, Alarm, Medical, Accident)

- Number of Total Calls - 199
- Hamel Fire - 126
- Loretto Fire - 48
- Long Lake Fire - 22
- Maple Plain Fire - 3

Total Call Hours

- Total Call Hours - 2,000.25
- Hamel Fire - 1,060.25
- Loretto Fire - 574
- Long Lake - 342
- Maple Plain Fire - 33

Operating Budget

- \$267,279 in 2010
- \$271,590 in 2011
- \$311,600 in 2012

Capital Budget

- \$88,005 in 2010
- \$37,825 in 2011
- \$43,675 in 2012

Geographic Area Served

- 54% - Hamel Fire
- 28% - Loretto Fire
- 17% - Long Lake
- 1% - Maple Plain Fire*

*Not including Baker Park which is contracted with Three Rivers Park District

Population Served

- 60% - Hamel Fire
- 25% - Loretto Fire
- 10% - Long Lake
- 5% - Maple Plain Fire

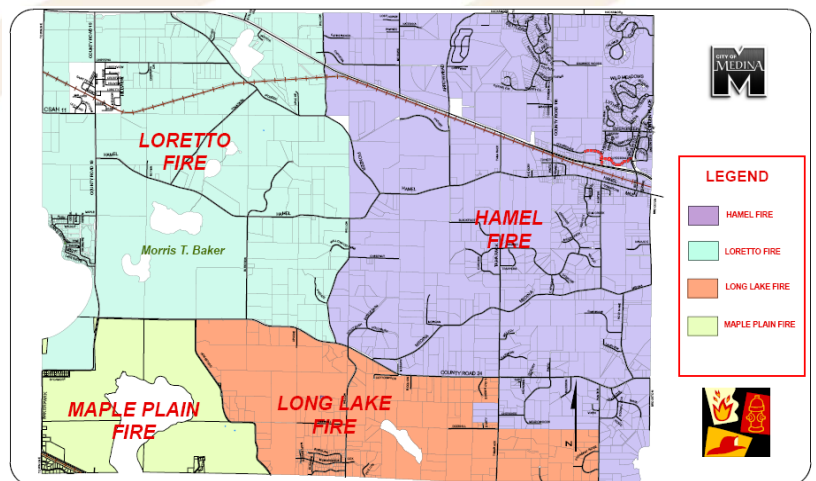
Fire Chief Leadership

- Brandon Guest - Hamel Fire
- Jeff Leuer - Loretto Fire
- James Van Eyll - Long Lake
- Dave Eisinger - Maple Plain Fire

Fire Department & Emergency Management

The City of Medina contracts with four volunteer fire departments that cover the City: Hamel, Loretto, Long Lake and Maple Plain. There was a slight increase in calls for Hamel, Loretto and Long Lake with a slight decrease in calls for Maple Plain. The consolidation study between the Hamel and Loretto Fire Departments was completed in December of 2011. In 2012, both departments worked on implementing Standard Operating Procedures (SOPs), Standard Operating Guidelines (SOGs) and training together. Both agencies have received a second grant to help the consolidation move along.

The City of Medina belongs to the Lake Area Emergency Management Planning Group. We are currently working on updating our Emergency Management Manual. Sergeant Jason Nelson has completed all but one four hour course which will be completed in 2013. Our agency will then have two certified Emergency Managers on the department. Our lake area group trains, prepares and responds to emergencies in the



- Ed Belland Police Chief

2012: A Year in Retrospect

January

- Re-appointed residents Paul Jaeb and Ann Thies to Park Commission
- Re-appointed residents Charles Nolan and Robin Reid to Planning Commission
- Held annual goal setting session/Council retreat—set 43 goals for the year
- Granted final plat approval for Fields of Medina Development



February

- Approved ordinance amending the limitations on the keeping of animals as pets

March

- Began “Open to Business” program in Medina
- Appointed Randy Foote to the Planning Commission
- Approved Ordinance related to criminal history background checks
- Conducted annual Medina Business Forum
- Recognized Office Assistant to Planning & Public Works Linda Lane for five years of service



- Entered into Joint Powers Agreement with Loretto for Stormwater Pond Project
- Approved ordinance regarding temporary sales events

April

- Conducted Local Board of Appeals and Equalization by City Council at City Hall
- Held annual City Clean Up Day at City Hall and Public Works site



- Held Wolsfeld Cabin Open House

May

- Appointed Ellis Olkon to the Park Commission
- Approved ordinance approved regarding private wells on property served by the city water supply
- Conducted Park Commission annual Park Tour



- Joined CrimeReports.com

June

- Held Park Commission nature walk
- Appointed Nicholas Zurbey as GIS and Public Works Intern
- Appointed Election Judges for Primary and General Elections
- Approved city vision statement
- Completed MNDOT a mill and overlay project on Highway 55
- Held Bike Safety Rodeo conducted by Medina Police and Target



July

- Approved ordinance amending city code regarding parks and recreational facilities
- Implemented Lakeshore Park boat launch permit process in an effort to educate regarding Aquatic Invasive Species (AIS)
- Accepted Jean Beaupre’s resignation from Park Commission
- Approved the preliminary plat for the Enclave at Brockton Subdivision
- Approved final plat for the Enclave at Medina 2nd Addition
- Approved ordinance regarding allowed uses in Commercial Districts
- Approved ordinance regulating the use of coal tar-based sealer products within the city

2012: A Year in Retrospect

August

- Attended Night to Unite neighborhood celebrations throughout the city
- Recognized Police Officer Jeremiah Jessen for five years of service



- Recognized Transcriptionist Anne Klaers for five years of service



- Approved Liquor License Transfer from Big Woods Saloon to Harley's Grill and Bar
- Held Primary Election

September

- Held 2013 budget open house and set preliminary tax levy and budget for 2013
- Appointed Dino DesLauriers to the Park Commission
- Approved resolutions providing for the sale of G.O. Bonds for the purchase and renovation of a Public Works and Police Facility
- Approved ordinance amending sign regulations

- Accepted donation from the Hamel Athletic Club to renovate one ball field
- Approved a Joint Powers Agreement for Willow Dr. Trail with the City of Orono
- Held 8th Annual Medina Celebration Day at Hamel Legion Park

October

- Approved resolution adopting assessment roll for Hunter Drive North road improvement project
- Awarded the sale of G. O. Bonds and recharacterization of unspent G.O. Bonds for the purchase and renovation of a Public Works and Police Facility
- Granted final plat approval for the Enclave at Brockton and the Enclave at Brockton 2nd Addition
- Approved ordinance amending variance regulations
- Approved ordinance amending regulations for public buildings in the industrial park zoning district

November

- Held General Election; City Election results in Tom Crosby being elected as Mayor and Liz Weir and John Anderson being elected to Council
- Recognized Girl Scout Service Unit of Westonka-Orono for their centennial day of service to the city of Medina
- Approved ordinance regarding regulations of Wind Energy Conversion Systems, Solar Equipment, and Geothermal Systems

December

- Approved 2013 final tax levy of \$3,248,806 and general fund budget of \$3,776,425 along with other 2013 fund budgets
- Approved ordinance amending the 2013 fee schedule
- Closed on property at 600 Clydesdale Trail
- Held annual Celebration of Service/Holiday Banquet



- Approved transfer of ownership of Liquor License for Harley's Grill and Bar
- Adopted Utility Charge Adjustment Policy and Fleet Card Policy; amended Purchasing Policy
- Approved ordinance amending subdivision regulations
- Recognized City Council member Mike Siitari for four years of service to the City of Medina
- Adopted Utility Charge Adjustment Policy and Fleet Card Policy; amended Purchasing Policy
- Approved preliminary plat for the Fields of Medina West Subdivision
- Adopted resolution approving a preliminary concept layout for the reconstruction of the TH 55 at CR 116/CSAH 115 Intersection

Preview of 2013 Goals

At the beginning of each year, the City Council and Staff meet to declare and establish goals and a work plan for the upcoming year. Highlights of the goals and work plan for 2013 are to:

Administration Department Goals

- ◇ Work with Mike Brocco to implement a new phone system for the City facilities
- ◇ Update website software and train other departments on making website updates
- ◇ Work with Hennepin County and MNDOT to find a funding source for the Highway 55/116 intersection
- ◇ Complete the renovations/move Public Works and Police to the renovated facility at 600 Clydesdale Trail
- ◇ Implement new Recycling/Garbage/Organics contract with Randy's Environmental Services
- ◇ Create procedures to streamline city operations across two campuses
- ◇ Review current benefit costs and conduct analysis on employee/employer share of premiums
- ◇ Implement new reporting and notice requirements under health care reform
- ◇ Research electronic document management options
- ◇ Hold two business tours of three businesses in 2013
- ◇ Continue negotiations with Mediacom on a separate franchise agreement and transition from the LMCC
- ◇ Look into options for affordable housing in the City
- ◇ Pursue restaurant options for the Uptown Hamel/Target area of the City
- ◇ Look into Park and Ride options for the City

Finance Department Goals

- ◇ Establish policy on write-offs of uncollectible accounts
- ◇ Review water, sewer, and storm water funds/projections for Council discussion
- ◇ Review debt refinancing opportunities (2007A G.O. Water Revenue Bonds)
- ◇ Continue implementation of skills/training program with the Assistant Finance Director
- ◇ Monitor and document accounting software performance and issues; meet with software provider and evaluate future viability of the software
- ◇ Review and establish accounting procedures and internal controls for the new public works and police department site
- ◇ Evaluate electronic payments for building permits

Planning/Zoning Department Goals

- ◇ Update zoning regulations (topics: fences/use of easement, frontage/flag lots/driveways, and subdivision regulations)
- ◇ Administer "Open to Business" program with Maple Plain and Metropolitan Consortium of Community Developers
- ◇ Discuss utility fee policy
- ◇ Discuss City Hall space planning
- ◇ Continue recently added services (septic monitoring, manure management, GPS, REF analysis)
- ◇ Complete Parks/Trails Master Planning

Public Works Department Goals

- ◇ Rewrite SWPPP to match new regulations
- ◇ Incorporate new MS4 & SWPPP regulations into Annual Report
- ◇ Replace culverts at Tuckborough
- ◇ Complete the Loretto Storm Pond Project
- ◇ Use GPS to create inventory records of storm ponds and other infrastructure mapping
- ◇ Establish funding sources for 2014 Tower Drive project
- ◇ Complete Willowbrook Road overlay and assessment process
- ◇ Continue to implement pavement management plan
- ◇ Look at future overlay projects and find ways to get more years from the existing pavement
- ◇ Complete Willow Drive Trail
- ◇ Plan Hamel Legion Park—Phase II for ball field lighting
- ◇ Work with the Planning Department on neighborhood parks for new and existing developments

Public Safety Department Goals

- ◇ Provide leadership role with the fire merger
- ◇ Negotiate union contract for 2014
- ◇ Complete building project
- ◇ Improve on Police presence at schools

Recognizing Our Contributors

Grants

\$334,450 from BWSR Clean Water Fund Grant (for Loretto Storm Water and Sediment and Nutrient Removal Project at Loretto Ball Fields)

\$27,000 from the State Fire Marshal to hire a consultant to facilitate discussions on the potential merger between the independent Hamel and Loretto fire departments for both fire operations and future facilities.

2012 Donations & Volunteers

Individuals

Katherine Crosby
Thomas M. Crosby, Jr.
Sharrie Flaig
Marge Miller
Rick Perry
Stephen Pflaum on behalf of Citizens
for Medina Committee
Wayne Pham
Colleen Sivets
Laverne Theis Memorial
Pankaj & Charu Tyagi

Civic/Non-Profit Organizations

Boy Scouts 570
Cub Scouts 538
Friends of Wolsfeld Woods
Hamel Athletic Club
Hamel Fire Department
Hamel Firemen's Relief Association
Hamel Lions Club
Hennepin Co. Sheriff's K-9
International Christian Cycling Club
Lake Independence Citizens Association (LICA)
West Hennepin Pioneer Association

Local Businesses

Adam's Pest Control, Inc.
Anytime Fitness
Art 2 Heart
Aunt Jens Motel/Ling Inn
Body by Vi—Visalus
The Brost Clinic
Buffalo Wild Wings
Caribou Coffee

Cellars Wine & Spirits—Plymouth
Commercial Bank of Minnesota
Complete Eye Care of Medina
Countryside Café—Peg's Catering
Cub Foods—Plymouth
Danny's Catering—Dobo's
Dickey's Barbeque Pit
Ditter Heating & Cooling
DoJo Karate
Dunn Brothers
Elm Creek Golf Course—Plymouth
Farmers State Bank of Hamel
Fortin Consulting Inc.
Fortin Health & Wellness Clinic
The Foursome—Plymouth
Gramercy Club & residents
Gregor Farm & Greenhouse
Hamel Building Center
Hamel Electric
Hedtke Marketing
Highway 55 Rental & Sales
Holiday Station—Hamel
Holiday Station—Plymouth
Jake's City Grille—Plymouth
Jimmy Johns
Jimmy's Pizza
Jockey Person to Person
Lafayette Country Club—Mtka Beach
Lenny Leuer—Honey
Letterman Sports—Plymouth
Long Lake Glass
Loram Maintenance of Way, Inc.
Lunds/Byerly's—Plymouth/Wayzata
Maggie's Family Restaurant
Maple Crest Garden Center & Landscaping

Maxxon Corp.
Mayer Mobil Gas Station
McDonald's Restaurant
Medina Education Institute/Kumon
Math
Medina Entertainment Center
Medina Golf & Country Club
Noodles & Company
North Aircare—Helicopter display
Office of Traffic Safety
OSI—Open Systems International
The Original Pancake House—
Plymouth
Pilates Advantage
Plymouth Police Department
Polaris Industries Inc.
Rainbow Foods—Plymouth
Redesigns
Rockler Companies Inc.
Rogers 18-Movie Theatre
Scherer Pumpkin Patch
Shamrock Golf Club—Plymouth
Smashburger—Plymouth
Subway—Medina
Sunsets of Wayzata
T Nails
Target
Tolomatic
Walgreens—Plymouth
West Financial Credit Union
Winestyles
Wright Hennepin Electric

Recognizing Our Staff & Service Providers

Thank You to all of the following Staff, Consultants and Representatives who provided service to the City in 2012.

City of Medina Staff

Administration and Finance Staff

Scott Johnson, City Administrator
Jodi Gallup, Assistant to City Administrator
Erin Barnhart, Assistant Finance Director
Teri Portinen, Accounting Technician

Public Works Department

Steve Scherer, Public Works Director
Ivan Dingmann, Foreman
Greg Leuer, Water & Sewer Operator/Maint. Worker
Derek Reinking, Maintenance Worker
John Gleason, Maintenance Worker/Field Inspector
Linda Lane, Administrative Assistant
Nick Zurbey, Public Works Intern

Planning and Zoning Department

Dusty Finke, City Planner
Dale Cooney, Associate Planner (Part-time)
Debra Peterson, Planning Assistant
Linda Lane, Administrative Assistant
Nick Zurbey, GIS Intern

Police Department

Ed Belland, Police Chief
Jason Nelson, Sergeant
Charmane Domino, Investigator
Cec Vieau, Administrative Assistant
Anne Klaers, Transcriptionist
Officers: Chris McGill, Kevin Boecker, Keith Converse,
Tom Gregory, John Vinck, David Hall, and
Jeremiah Jessen
Community Service Officers: Jeff Kordiak
Police Reserve Officers: Steve Lundell, Michael Chorley,
Todd Larson, Mark Ihrke, Mike Martensen, and Ron
Dahl

Elected Representatives

Mayor Tom Crosby, Jr.
Council Members: Elizabeth Weir, Mike Siitari,
Melissa Martinson, and Jeff Pederson

Appointed Representatives

Planning Commission

Charles Nolan, Chairperson
Commission Members: Robin Reid, Victoria Reid, Kent Wil-
liams, John Anderson, Kathleen Martin, and Randy Foote

Park Commission

Paul Jaeb, Chairperson
Commission Members: Ann Thies, Madeleine Linck, Ben
Benson, Jean Beaupre, Bill Waytas, Ellis Olkon, and
Dino DesLauriers

Other City Appointed Representatives

Elm Creek Watershed Management Commission:

Elizabeth Weir, Madeleine Linck, and Randy Foote

Minnehaha Creek Watershed Commission: Peter
Rechelbacher

Pioneer-Sarah Creek Watershed Management Commission:
Mike McLaughlin, Donald Johnston, and Elizabeth Weir

German Liberal Cemetery Transition Liaisons:
Ann Thies and Marilyn Lueth

Appointed Consultants

City Attorney: Ron Batty, Kennedy and Graven

City Engineer: Tom Kellogg, WSB

City Assessor: Rolf Erickson, Southwest Assessing

City Auditors: Abdo, Eick and Meyers

Finance Director Consultant: Joe Rigdon, KDV

Prosecuting Attorney: Steve Tallen, Tallen and Baertschi

Planning Consultants: Nate Sparks, Northwest Associat-
ed Consultants

Building Inspection: Loren Kohnen and Roger Pieto,
Metro West Inspection

Fire Marshal: Loren Kohnen

IT Consultant: Mike Brocco, Cipher Laboratories

Contracted/Franchised Service Providers

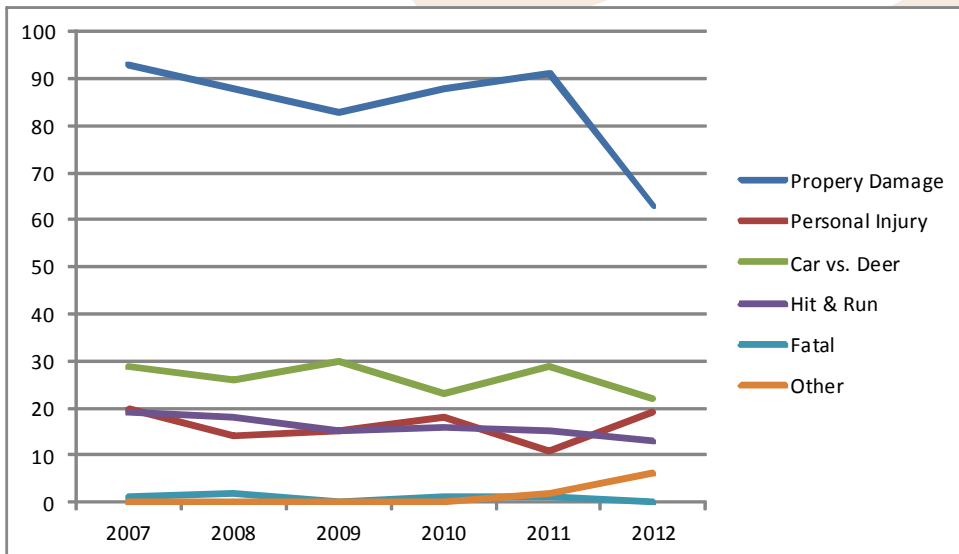
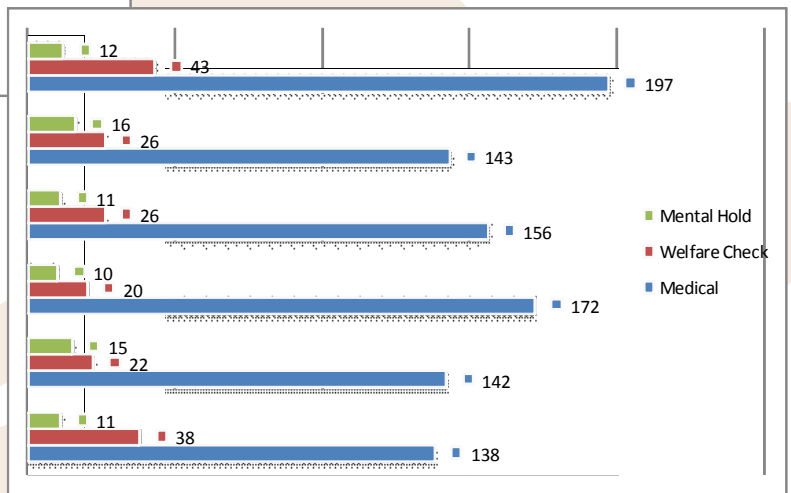
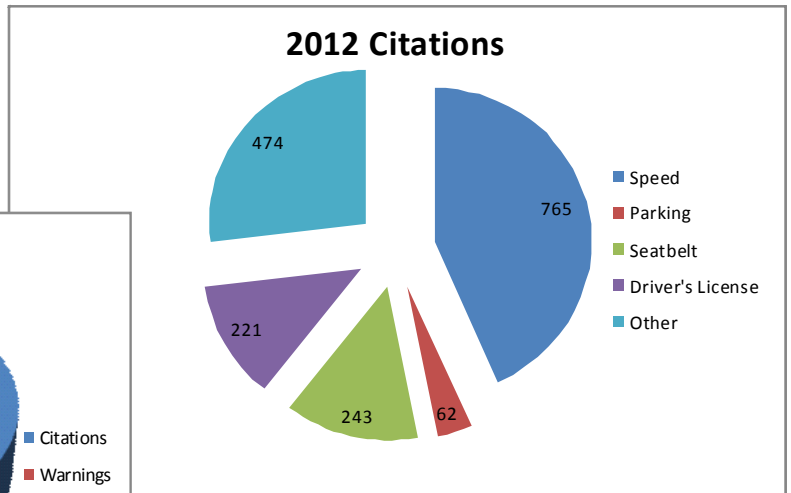
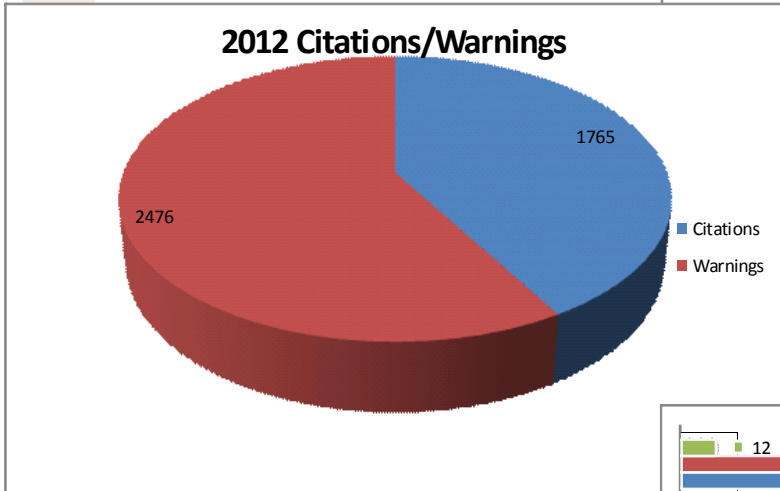
Solid Waste, Organics & Recycling Collection:

Randy's Environmental Services

Utilities: Mediacom (Cable and Broadband Communica-
tion); Xcel & West Hennepin Electric Cooperative
(Electric); Centerpoint Energy (Natural Gas); Frontier
Communications & CenturyLink (Telephone)

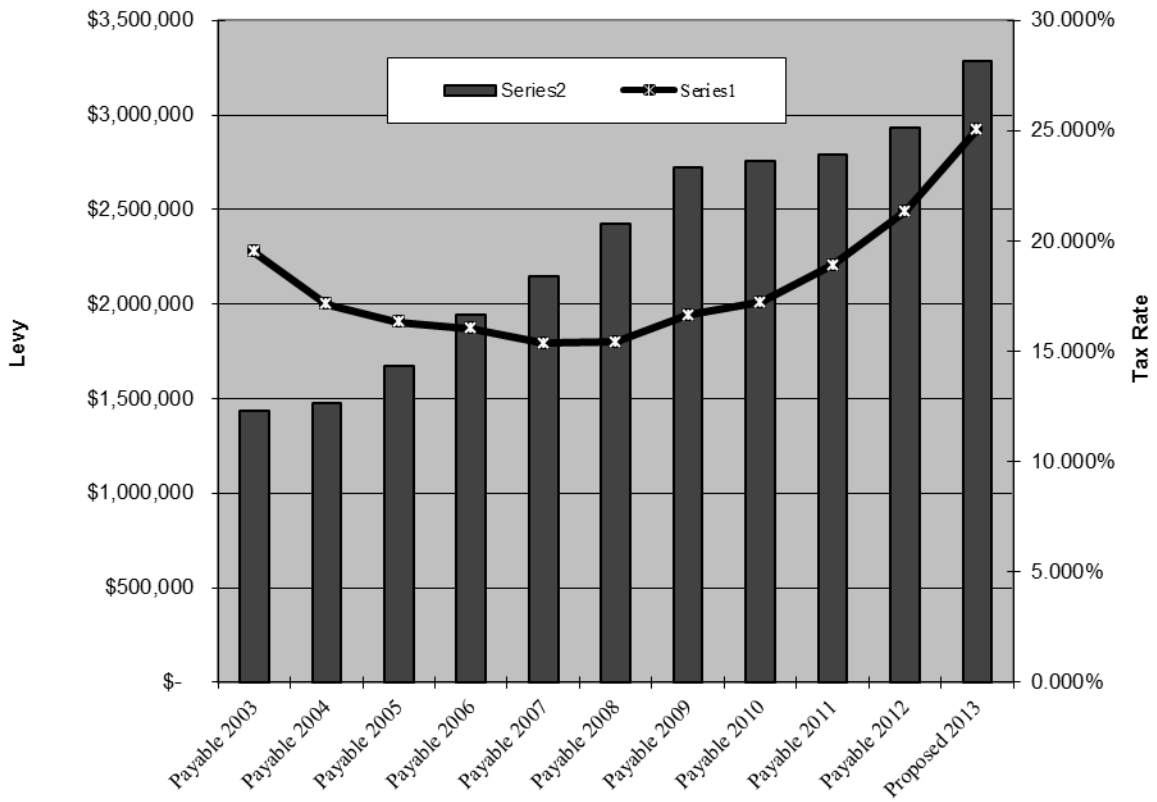
Appendix

Police Department Statistics



Appendix

City Tax Levy and Tax Rate History



Appendix

Building Permits: 2003-2012

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
# New Single Family	43	37	50	45	37	12	8	7	15	68
Valuation	\$36,561,270	\$33,354,550	\$41,073,340	\$34,902,986	\$35,722,915	\$7,427,995	\$6,850,993	\$3,422,331	\$9,763,948	\$28,248,224
# New Townhomes	26	16								
Valuation	\$10,770,000	\$6,530,000								
# New Multifamily	2		1							
# of Units	91		18							
Valuation	\$13,478,000		\$3,180,000							
# New Commercial	1	9	5	8	2	1	1	2		
Valuation	\$563,000	\$4,519,500	\$9,353,000	\$6,513,000	\$1,261,700	\$1,400,000	\$293,846	\$9,831,000		
# Other Valued Residential	123	137	131	120	103	98	76	78	85	91
Valuation	\$7,744,030	\$4,529,095	\$8,674,479	\$6,836,079	\$7,718,364	\$7,470,230	\$3,693,759	\$3,368,402	\$3,511,330	\$4,265,387
# Other Valued Commercial	25	39	45	68	78	113	25	40	47	65
Valuation	\$2,432,365	\$3,160,550	\$3,476,820	\$2,802,237	\$17,465,680	\$2,505,945	\$1,589,154	\$3,026,275	\$1,149,107	\$1,779,833
General Permits	445	417	375	187	265	190	341	439	390	290
General Permits (adjustment)*				206	181	63	67	77	100	275
Total Permits	665	655	607	634	666	477	518	643	637	789
Total Valuation	\$71,548,665	\$52,093,695	\$65,757,639	\$51,054,302	\$62,168,659	\$18,804,170	\$12,427,752	\$19,648,008	\$14,424,385	\$34,293,444

Planning Land Use Applications: 2003-2012

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Variances		3	5	5	2	3	2	2	1	2
Conditional Use Permits	2	7		6	5	8	2	3	2	0
Preliminary Plats	4	3	7	6	4	2	2	4	2	3
Final Plats	3	9	8	7	8	2	2	1	2	4
Lot Divisions, Rearrangements		3	1	3	2	1	1	1	2	0
Site Plans		2	2	3	2	2	2	1	2	0
Planned Unit Developments	1	1	6	2	1	1	0	1		1
Stage I (Mixed Use) Plans									1	0
Comp Plan Amendments		1	2		1	1	1	2	4	
Zoning Amendment		1	3				1	7	6	3
Interim Use Permit					1		1			0
Ordinances	3	6	1	13	10	7	13	8	8	12
Vacations	5		2	6	2	5	1	2		3
Extensions to file plats		1	1	1	8	3	1	2	4	2
Private Kennel Licenses									2	1
Consent to plat				1			0			
Rescinding Previous Approval					1		0			
EAW Petition					1		0	1		
Totals	18	37	38	53	48	35	29	35	36	31

Note: These numbers represent the number of resolutions (for approval or denial) for various types of land use applications. Different applications require vastly different staff resources and projects often are being reviewed in different years.