



**AGENDA FOR THE REGULAR MEETING  
OF THE MEDINA CITY COUNCIL**

**Tuesday, September 1, 2015  
7:00 P.M.  
Medina City Hall  
2052 County Road 24**

**Meeting Rules of Conduct:**

- Fill out and turn in white comment card
- Give name and address
- Indicate if representing a group
- Limit remarks to 3-5 minutes

- 
- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ADDITIONS TO THE AGENDA**
- IV. **APPROVAL OF MINUTES**
- A. Minutes of the August 18, 2015 Special Council Meeting
- B. Minutes of the August 18, 2015 Regular Council Meeting
- V. **CONSENT AGENDA**
- A. Approve 2015 Staff Needs Analysis
- B. Approve Job Description and Appointment of Full-time Transcriptionist/Finance Clerk Position
- C. Approve Assistant City Administrator/City Clerk Job Description and Reclassification
- D. Approve Letter in Support of Mediacom Broadband Development Grant Application with DEED
- E. Resolution Accepting Resignation of Jacquell Nissen
- F. Approve Job Description for Part-time Planning Office Assistant and Authorize Recruitment and Appointment of Position
- VI. **COMMENTS**
- A. From Citizens on Items Not on the Agenda
- B. Park Commission
- C. Planning Commission
- VII. **PRESENTATION**
- A. 2016 Preliminary Budget and Tax Levy
1. Resolution Approving Proposed Tax Levy for 2016
2. Resolution Approving Proposed General Fund Budget for 2016
3. Resolution Reducing Debt Service Tax Levies for 2016
4. Establish Public Discussion Date for Final 2016 Tax Levy and Budget
- VIII. **OLD BUSINESS**
- A. Ordinance Regarding Setbacks for Decks from Upland Buffers; Amending Chapter 8 of the City Code
1. Resolution Authorizing Publication of the Ordinance by Title and Summary
- B. Sewer and Water Connection Fee Policy Discussion
1. Ordinance Amending the City of Medina Fee Schedule
2. Resolution Authorizing Publication of the Ordinance by Title and Summary
- IX. **NEW BUSINESS**
- A. Willow Manor – Preliminary and Final Plat with Variance – 2782 Willow Drive (and property to east) - *Public Hearing*
- B. Brian Etzel – Setback Variance – 2942 Lakeshore Avenue – *Public Hearing*
- C. Comprehensive Plan Timelines
- X. **CITY ADMINISTRATOR REPORT**
- XI. **MAYOR & CITY COUNCIL REPORTS**
- XII. **APPROVAL TO PAY BILLS**
- XIII. **CLOSED SESSION: UNION CONTRACT NEGOTIATIONS**
- XIV. **ADJOURN**