

## MEDINA CITY COUNCIL MEETING MINUTES OF OCTOBER 4, 2016

The City Council of Medina, Minnesota met in regular session on October 4, 2016 at 7:00 p.m. in the City Hall Chambers. Mayor Mitchell presided.

### I. ROLL CALL

**Members present:** Anderson, Cousineau, Pederson, Martin, and Mitchell.

**Members absent:** None.

**Also present:** City Administrator Scott Johnson, City Attorney Ron Batty, City Engineer Tom Kellogg, Public Works Director Steve Scherer, and Chief of Police Ed Belland.

### II. PLEDGE OF ALLEGIANCE (7:00 p.m.)

### III. ADDITIONS TO THE AGENDA (7:00 p.m.)

The agenda was approved as presented.

### IV. APPROVAL OF MINUTES (7:00 p.m.)

#### A. Approval of the September 20, 2016 Regular City Council Meeting Minutes

It was noted on page three, line 16, it should state, "Anderson stated that the extensive marshes located in Medina have been discussed by ~~on~~ the Steering Committee as a benefit to the City as that will assist in ~~keeping Medina rural~~ maintaining the rural feel of the City."

*Moved by Anderson, seconded by Pederson, to approve the September 20, 2016 regular City Council meeting minutes as amended. **Motion passed unanimously.***

### V. CONSENT AGENDA (7:01 p.m.)

- A. Approve Off-Sale Liquor License to Holiday Stationstores, Inc. (DBA: Hwy 55 Liquors) at 200A Highway 55
- B. Approve Tobacco License to Holiday Stationstores, Inc. (DBA: Hwy 55 Liquors) at 200A Highway 55
- C. Approve Amended and Restated Contract for Fire Protection with the Hamel Volunteer Fire Department
- D. Approve Agreement for Joint Usage of Sanitary Sewer between the Cities of Medina and Plymouth
- E. Approve Agreement with Medina Leased Housing Association I in Regards to Permanent Financing
- F. Resolution No. 2016-77 Accepting Donations for Medina Celebration Day
- G. Resolution No. 2016-78 Recognizing Volunteers and Contributors to Medina Celebration Day

Johnson noted that Item D refers to the Just for Kix site. He thanked the volunteers and contributors for Medina Celebration Day.

*Moved by Pederson, seconded by Martin, to approve the consent agenda. **Motion passed unanimously.***

## VI. PRESENTATIONS

### A. Resolution No. 2016-79 Recognizing Greg Leuer for 10 Years of Service to the City of Medina (7:03 p.m.)

Mitchell read aloud the resolution recognizing Greg Leuer for ten years of service to the City of Medina.

*Moved by Martin, seconded by Anderson, to adopt Resolution No. 2016-79 Recognizing Greg Leuer for Ten Years of Service to the City of Medina. **Motion passed unanimously.***

Scherer noted the Leuer is a key member of the department in terms of safety and communication with the public and thanked him for his excellent work.

Mitchell stated that all of the Medina employees do an excellent job and stated that the longevity of the employees is beneficial to the City. He thanked Leuer for his continued service.

## VII. COMMENTS (7:07 p.m.)

### A. Comments from Citizens on Items not on the Agenda

Steven Pflaum stated that when the Council considered the Stonegate development the previous year there were comments from the residents along Deerhill Road that they would like the character of the road to remain rural and avoid tree removal. He stated that trees have been marked for removal with the road project, noting that a total of 28 trees will need to be removed for the widening of the road. He stated that his lawyer spoke with the lawyers for Stonegate, which led to a meeting with he and the developers, where the developers told him that the City was concerned with the amount of tree cover being removed and therefore were under discussion as to whether that short distance the road could be narrowed to avoid that level of removal. He stated that it appeared that 14 of the 28 trees could be saved if the road could be narrowed in that entrance location, which would be a significant improvement.

Dale Wonderlick spoke in representation of the property owners at 2120 Chippewa in regard to a potential rezoning of their property. He stated that currently their property is zoned as rural residential but they would like to rezone the property to low density residential. He stated that the property has changed quite a bit as a result of the development of the neighboring property and has made their property less desirable. He stated that they would like to have the property rezoned to allow for more appropriate development.

Mitchell stated that he has met with the property owners previously and is well aware of the situation but noted that this statement would again be recorded in the record.

### B. Park Commission

Scherer stated that the Park Commission will meet on October 19<sup>th</sup> and anticipated requests from the ball teams will come forward. He stated that work continues on the parking lot at Hamel Legion Park.

### C. Planning Commission

No report.

## VIII. NEW BUSINESS

### A. Wellhouse No. 3 Addition – Change Request No. 5 (7:15 p.m.)

Johnson explained that the transducer was overlooked during the bid for the project. The transducer is necessary to complete the project.

Scherer stated that a startup was done the previous week and the well did great. He stated that the chemical feed startup would occur the following week. He stated that all seems to be going well and anticipated that the well would be on line within one to two weeks.

*Moved by Martin, seconded by Anderson, to approve Change Order No. 5 in the amount of \$1,207.50 for the Wellhouse #3 Addition/Well #8 Project. **Motion passed unanimously.***

### B. Metropolitan Council Environmental Services (MCES) I/I Reduction Grant Agreement and Reimbursement (7:17 p.m.)

Johnson stated that this item relates to the inflow and infiltration assistance the City receives from the Metropolitan Council. He advised of available grant assistance the City receives for certain projects, such as Tower Drive.

Scherer stated that the City has had two, and anticipated a third, exceedance in the Hamel system. He stated that they are televising the lines to determine if there are problems that need to be repaired. He stated that there was a problem identified in the Independence system and noted that he did follow up with the Met Council. He stated that there is a new crew in Independence and they have been working hard to resolve their issues.

Mitchell asked where the city of Independence water system is.

Scherer explained that they do not have a water system and noted that the problem was in their sewer system.

Martin referenced the proposed grant and asked for clarification on the language in the agreement.

Kellogg provided details on the grant agreement.

#### 1. Resolution No. 2016-80 to Enter into a Grant Agreement between the City of Medina and the Metropolitan Council Environmental Services for the Improvement of Publically Owned Infrastructure

*Moved by Anderson, seconded by Cousineau, to adopt resolution no. 2016-80 to enter into a grant agreement between the City of Medina and Metropolitan Council Environmental Services for the Improvement of Publically Owned Infrastructure. **Motion passed unanimously.***

## IX. CITY ADMINISTRATOR REPORT (7:26 p.m.)

Johnson noted that the fall business tours will occur on October 13<sup>th</sup> at 7:30 a.m.

## X. MAYOR & CITY COUNCIL REPORTS (7:26 p.m.)

Martin commented that the Hamel Fire Department open house occurred the previous weekend and was a great event that was well attended by the community.

Mitchell stated that he and Johnson met with representatives from the Minnehaha Creek Watershed to discuss their 2015 Research and Monitoring Report. He stated that they discussed the buildup of phosphorus and what could be done to lower phosphorus in the bodies of water at the top of the watershed in the City.

**XI. APPROVAL TO PAY THE BILLS (7:29 p.m.)**

*Moved by Anderson, seconded by Martin, to approve the bills, EFT 003832-003851 for \$64,311.66, order check numbers 044886-044936 for \$123,944.83, and payroll EFT 507424-507449 for \$46,340.98. **Motion passed unanimously.***

**XII. CLOSED SESSION: CITY ADMINISTRATOR ANNUAL PERFORMANCE REVIEW**

*The meeting adjourned to closed session at 7:30 p.m. to conduct the annual performance review of the City Administrator. **Motion passed unanimously.***

The meeting reconvened to open session at 8:01 p.m.

**XIII. ADJOURN**

*Moved by Martin, seconded by Cousineau, to adjourn the meeting at 8:02 p.m. **Motion passed unanimously.***

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Bob Mitchell, Mayor

Attest:

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Jodi M. Gallup, City Clerk