

**MEDINA CITY COUNCIL SPECIAL MEETING MINUTES OF**  
**JULY 18, 2017**

The City Council of Medina, Minnesota met in special session on July 18, 2017 at 6:00 p.m. at the Medina City Hall, 2052 County Road 24, Medina, MN.

**I. Call to Order**

**Members present:** Mitchell, Anderson, Cousineau, Pederson

**Members absent:** Martin

**Also present:** City Administrator Scott Johnson, Public Works Director Steve Scherer, Finance Director Erin Barnhart, Public Safety Director Ed Belland and City Planner Dusty Finke

**II. Long Lake Fire Department Truck Presentation**

Assistant Chief John Hall provided a presentation on the process to purchase the new Toyne Fire Engine for \$443,000. A committee was put together by the Long Lake Fire Department to review truck requirements, NFPA standards, and vendors. The committee looked at three truck vendors and decided Toyne was the best fit for the price and equipment. Enough money was saved on the truck purchase that a new extrication tool will also be purchased with the funds. The extrication tool was needed due to the new metals used to manufacture vehicles.

**III. 2018 Budget – Utilities and CIP Discussion**

Finance Director Erin Barnhart provided the City Council with the proposed CIP and utility information for 2018. Staff provided a proposed budget that includes 3% increases for water, sewer, and storm water rates. Public Works Director Steve Scherer also mentioned the small Hickory Drive project off of County Road 24 was accidentally left off the CIP. Staff will include this project with the updated CIP in September. Staff continues to review equipment needs and is looking into alternatives to equipment bonds for 2019, 2020, and 2021. The water treatment plant expansion and new water tower continue to be large expenses on the CIP. One of the projects will need to move forward within the next five years.

Staff will reanalyze the utility needs for Medina based on the new Comprehensive Plan in 2018. Steve Scherer mentioned the need for a secondary water main near Highway 55 to get to the Willow Water Tower. Some soils are corrosive in the City and some water and sewer pipes are not lasting as long as originally projected. Staff also updated Council on the need to address inflow and infiltration issues in the sewer system, replacing residential water meters with electronic meters and new hand held equipment for the water meters. Council directed staff to provide the net positions on the utility funds and continue to use yearly 3% increases to build funds to pay for new upcoming projects.

**IV. Ardmore Subwatershed Grant Application Discussion**

Jim Kujawa from Hennepin County Environmental Services provided a presentation on two grant applications for the top five projects from the Ardmore Subwatershed

Assessment. A BWSR Clean Water Fund Grant Application and a Hennepin County Opportunity Grant application were drafted for the five projects. The Medina portion would be \$10,525 for the grant match. The grant request is for \$163,500.

Jim Kujawa also updated the City Council regarding the Baker Ravine Project near Lake Independence. Three Rivers Park District is also pursuing grant funding for the ravine project. Medina has agreed to help fund the ravine project.

A reminder was provided about the Mayor's Picnic on July 26<sup>th</sup>. Also, Mayor Mitchell updated the City Council about the NWHLM e-mail regarding lobbying for policy positions as a group. The City Council directed staff to use the League of Minnesota Cities as the point of contact to promote projects for Medina.

**Adjournment**

*Mitchell closed the meeting at 6:55 p.m.*

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Bob Mitchell, Mayor

Attest:

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Jodi M. Gallup, City Clerk