

Medina Park Commission Meeting Minutes

June 21, 2017

Medina City Hall

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The Park Commission of Medina, Minnesota met in regular session on June 21, 2017 at 7:00 p.m. at Medina City Hall. Park Commission Chair Steve Lee presided.

1) Call to Order

Commissioners Present: Steve Lee, John Jacob, Michelle Beddor, Lisa Cole, and Jeff Rumsey. Youth members Ella Kingsley and Lauren Lubenow

Commissioners Absent: Elizabeth Weir and Lori Meehan

Also Present: Public Works Director Steve Scherer and City Council member Lorie Cousineau

2) Additions to the Agenda

None

3) Approval of the Minutes from:

• May 17, 2017 Regular Meeting

- Page 4, item 8, paragraph 3, change “Minnesota” to “Medina”.

A motion was made by Jacob and seconded by Beddor to approve the minutes from May 17, 2017 as amended. Motion passed unanimously.

4) Public Comments (on items not on the agenda): None.

5) City Council Update

Lorie Cousineau gave the Park Commission an update on recent City Council actions.

6) Wally and Bridget Marx – 2700-2900 Parkview Drive – Conservation Design Subdivision PUD General Plan and Preliminary Plat – Park Dedication Review

Scherer provided a brief staff report. He stated that the applicant is proposing a Conservation Design Planned Unit Development subdivision of three existing lots into six lots at 2700-2900 Parkview Drive. He noted that the City reviewed the concept plan this past winter. He stated that the primary changes in this plan from the concept plan were 1) moved lot 4’s driveway to reduce impacts; 2) created a looped public trail; 3) proposed that individual owners would own the conservation outlots; 4) removal of some invasive/pioneering and replacement with native plantings.

Scherer stated that the applicant identified a trail from Parkview north of the driveway through the woods to provide a view of School Lake. The updated plan identifies an extension of this trail along the north of the large wetland to the eastern property line.

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Scherer stated that staff has concerns with the ability for the public to access the proposed looped trail. He stated that a potential alternative would be to create a small trailhead on lots 1-2, which would allow for parking at Baker Park Reserve. He also noted that staff would need to confirm the usability of the east-west trail connection.

Scherer showed the future facility planning map and noted that although there are no parks or trails identified in the area, the CD-PUD places a high importance on public access.

Scherer explained the park dedication ordinance in terms of this application, noting that the city could require up to 10% of the buildable land, which would equate to about four acres, 8% of the pre-developed value, which would be approximately \$24,000, or a combination.

Scherer stated that staff does not recommend additional land dedication beyond the proposed trails. He recommended providing park dedication credit for trails and taking the remainder in cash-in-lieu.

Jacob mentioned the need for a sign at the entrance of the trail.

There was a general consensus by the Park Commission that the applicant should pay for the new public trail.

Discussion took place about how to create a safe entrance point along Parkview Drive.

Beddor asked if hikers could use Baker National Golf Course's parking lot.

The Park Commission directed staff to look into ways in which two cars could park along Parkview safely so the passengers could walk safely walk along the road from their cars to the trail access point (trailhead).

Scherer noted that if the city asks the applicant to build the public trail and grant trail easements that may likely exhaust most of the remaining cash-in-lieu of park dedication.

Scherer stated that he would look at the property to see what the best entry point for the public trail from the standpoint of user safety.

Park Commission agreed with staff's recommendations with the following conditions:

1. The public trail be created now at the applicant's expense

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2. The public trail easement be secured for the future trail connecting Parkview Drive with Willow Drive.
3. The City look at moving the public trail access point closer to the parking lot driveway of Baker National Golf Course.
4. A sign be created to mark the access point for the public trail.
5. Staff reviews the feasibility of putting some parking by the side of the road for at least a couple cars.
6. Create walkway alongside of Parkview from the trail parking or golf course entrance to make it safer for people that want to walk to the public trail.

7) Staff Report

Scherer provided a brief update on current public works projects in the city.

8) Adjourn

A motion was made by Cole, seconded by Beddor and passed unanimously, to adjourn the meeting.

The meeting was adjourned at 7:34 p.m.

Minutes prepared by Steve Lee.