

**MEDINA CITY COUNCIL SPECIAL MEETING MINUTES OF**  
**APRIL 18, 2017**

The City Council of Medina, Minnesota met in special session on April 18, 2017 at 6:00 p.m. at the Medina City Hall, 2052 County Road 24, Medina, MN.

**I. Call to Order**

**Members present:** Anderson, Cousineau, Martin, Pederson, Mitchell

**Members absent:**

**Also present:** City Administrator Scott Johnson, City Planner Dusty Finke, Public Works Director Steve Scherer, City Engineer Jim Stremel, and Police Sergeant Jason Nelson.

**II. Succession Plan/Ten Year Staffing Plan**

City Administrator Scott Johnson provided the City Council with information regarding the updated Succession Plan/Ten Year Staffing Plan. The plan is flexible and dependent on economic conditions, continuation of the same level of services to residents, and staff workloads. The City Council directed staff to put together an updated organizational chart with the potential positions and duties to include with the document. The updated information will be brought forward for formal Council adoption on the Consent Agenda at a future City Council meeting.

**III. I & I Discussion**

Staff provided information regarding inflow and infiltration (I & I) issues in the Hamel and Lake Independence areas of Medina. Staff will appeal the charges to the Metropolitan Council and study the area to determine what repairs are needed. Council directed staff to bring forward a summary memo on this topic with project options to fix the I & I sewer issues.

**IV. Misc**

Staff was directed by Council to move forward with having a contractor paint the old Public Works Facility the same color. Also, staff was directed to have City Assessor Rolf Erickson attend a future Work Session to discuss how to make the Local Board of Appeal and Equalization Meeting better and if an Open Book meeting would be a better option for Medina.

**Adjournment**

*Mitchell closed the meeting at 6:56 p.m.*

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Bob Mitchell, Mayor

Attest:

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Jodi M. Gallup, City Clerk

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