

MEDINA CITY COUNCIL SPECIAL MEETING MINUTES
OF FEBRUARY 7, 2017

The City Council of Medina, Minnesota met in special session on February 7, 2017 at 4:35 p.m. at the Medina City Hall, 2052 County Road 24, Medina, MN.

I. Call to Order

Members present: Pederson, Cousineau, Martin, Mitchell, Anderson

Members absent: None

Also present: City Administrator Scott Johnson, Public Works Director Steve Scherer, Public Safety Director Ed Belland, and Finance Director Erin Barnhart

II. Introduction and Overview of Goal Setting Session

Johnson provided a brief overview of the meeting purpose and facilitation.

III. Overview of 2016 Work Plan

Johnson provided an overview document of the 2016 Work Plan which illustrated the accomplishment of goals by all departments. He provided information on the past year work plan and indicated that 25 goals have been completed and that 17 of the 2016 goals are on-going tasks or were not completed in 2016. The on-going goals from 2016 will be incorporated into the 2017 Goals.

IV. Administration Department

Johnson provided background on the department's functions and list of goals for 2017.

Following discussion, the Council directed Staff to order tablets for Council Members after the technology upgrades are complete and print out large maps for review. Staff was also directed to ask Randy's Sanitation if it was possible for residents to receive larger single sort containers or if it was possible to have two single sort containers for recycling.

V. Planning Department

Johnson provided background on the department's functions and list of goals for 2017.

VI. Public Works Department

Scherer provided background on the department's functions and list of goals for 2017.

Following discussion, Public Works Director Steve Scherer informed Council that the trail sealcoating budget will need to be increased in future budgets, Staff is pursuing a Hennepin County grant to connect the trail on CSAH 115, updated Council on the new fuel tanks at Public Works, and discussed the continued utilization of the old public works site.

VII. Finance

Barnhart provided background on the department's functions and list of goals for 2017.

Following discussion, Finance Director Erin Barnhart discussed the financial institutions that hold City investments, FDIC insurance for the City investments, and requesting lower auditing costs in the future due to the implementation of Laserfiche.

VIII. Police Department

Belland provided background on the department's functions and list of goals for 2017.

Following discussion, Chief Belland discussed the house check program, the introduction of a prescription drug take back program at Clean-up Day in 2017, and updated Council on funds from forfeited property.

IX. Other Discussion Topics

Johnson also updated Council on training opportunities. The consensus of Council was not to move forward with a strategic planning process because the draft comprehensive plan provides an excellent road map for Medina.

Adjournment

Mitchell closed the meeting at 6:53 p.m.

Bob Mitchell, Mayor

Attest:

Jodi M. Gallup, City Clerk