

2014 Road Projects

- ◆ Chippewa Road between County Road 19 and Pioneer Trail
This project will be a reclaim and repave, which consists of grinding up the existing asphalt, re-grading and paving a new base and wear course of blacktop.
- ◆ Tuckborough Farms Area
This entire area will be receiving a 1 1/2" overlay on top of the existing asphalt.
- ◆ Tower Drive between Pinto Drive and Hamel Road
This project also includes reconstructing a portion of Hamel Road from Pinto Drive west to just past Tower Drive. It will also include some parking improvement along Tower Drive and Hamel Road. This project is contingent on some storm water grant funding. We will be proceeding with the planning and engineering on the project until the results of the storm water grant are decided.

The City of Medina will be holding Public Hearings, as well as Assessment Hearings for all of the above projects.

City Council Saturday Office Hours

City Council Saturday Office Hours are on the 3rd Saturday of each month from 9 a.m. to 11 a.m. at City Hall. The office hours are an informal setting and serve as an opportunity for residents to bring your thoughts to elected officials for a better Medina.

Residents desiring to meet with an elected official during these Saturday office hours should make an appointment by calling City Hall at 763-473-4643 by noon on Friday before the Saturday session.

City Calendar

October

- 1st Tues—City Council 7:00 pm
- 8th Tues—Planning Commission 7:00 pm
- 15th Tues—City Council Work Session 6:00 pm
- 15th Tues—City Council 7:00 pm
- 16th Wed—Park Commission 7:00 pm
- 19th Sat—Council Office Hours (by appointment)

November

- 6th Wed—City Council 7:00 pm
- 11th Mon—City Offices Closed (Holiday)
- 12th Tues—Planning Commission 7:00 pm
- 16th Sat—Council Office Hours (by appointment)
- 19th Tues—City Council Work Session 6:00 pm
- 19th Tues—City Council 7:00 pm
- 20th Wed—Park Commission 7:00 pm
- 28th Thurs—City Offices Closed (Holiday)
- 29th Fri—City Offices Closed (Holiday)

All meetings at City Hall unless otherwise noted.
Meeting agendas on website when available.



CITY OFFICE INFO

2052 County Road 24
Medina, MN 55340-9790
p: 763-473-4643
f: 763-473-9359
e: city@ci.medina.mn.us

PUBLIC SAFETY

p: 763-473-9209
f: 763-473-8858

City Hall Office Hours

Mon-Fri 8 a.m. - 4:30 p.m.

Mayor

Elizabeth Weir 763-473-3226

City Council

Jeff Pederson 612-916-6448
Melissa Martinson 763-473-8082
John Anderson 612-618-5702
Kathleen Martin 612-344-1111

City Council Meetings

First & third Tuesday of each month at 7:00 p.m.

Planning Commission Meetings

Second Tuesday of each month at 7:00 p.m.

Park Commission Meetings

Third Wednesday of each month at 7:00 p.m.

Newsletter Editor

Jodi Gallup
Assistant to City Administrator

Renovations Continue on Public Works/Police Facility

Substantial progress has been made and continues to be made on renovations at 600 Clydesdale Trail for the new Public Works/Police Facility. The office walls and doors have been installed, painting has begun, the large garage doors on the east and west sides are framed and will be installed in mid-September. Flooring will be installed in the office area in late September. The Public Works Maintenance Bay is enclosed and the new crane has been installed.

The project remains on schedule and within budget. The new facility will provide a safe, cost-effective solution for Public Works and Police. The renovation project is scheduled to be completed in mid-November. An open house will be held for the new facility after completion in November. Please watch for updates on the Medina website at www.ci.medina.mn.us.



Facility at 600 Clydesdale Trail

2014 Budget Summary

After careful deliberation in an open workshop in July, the City Council approved a preliminary budget and property tax levy for 2014 at the September 3rd Council meeting. Immediately prior to approving the proposed budget, Council held an Open House, in order to consider comments from residents.

The City's General Fund budget is proposed to be \$3,948,175, which is an increase of \$171,750, up 4.5%, from 2013's budget of \$3,776,425. An increase in the overall property tax levy (General Fund levy and debt levies) of 5.5% is largely due to adding operational and maintenance expenses for the new Public Works and Police Building and levying a full year's payments on the facility's bonding. Together, these costs amount to a 4.5% increase of the overall total levy increase of 5.5%. The additional 1% increase covers a new part-time Public Works employee, insurance rate increases and a 2% employee cost of living increase. The General Fund budget provides for all basic City services and has remained quite steady over the last decade: in 2007 it was \$3,780,750.

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Medina, MN 55340-9790

2052 County Road 24

MEDINA



Planning & Business

Free One-on-One Technical Assistance for Small Business Owners and Entrepreneurs

Are you thinking about starting your own business or are you currently operating a small business and interested in FREE technical assistance?

Medina has partnered with the Metropolitan Consortium of Community Developers (MCCD) to offer the "Open to Business" program. This program provides FREE one-on-one assistance from MCCD's expert staff, customized to meet the specific needs of each entrepreneur. This can include creating a business plan, suggestions on financial management and bookkeeping practices, assisting with marketing, and referrals for financing. MCCD also administers a small business loan fund which provides capital to expand local businesses.

For more information, or to schedule a session, please contact Rob Smolund from MCCD at rsmolund@mccdmn.org or (612) 789-7337 ext. 11. More information is available on the City's website: <http://medinamn.us/opentobusiness/>.

Land Use Applications Under Review

Land Use Applications Under Review

The following land use and development projects are currently under review by the City. For more information on one of the projects, or for an update on the review schedule, please contact the Planning Department at (763) 473-4643.

D.R. Horton Stage I Plan – north of Hwy 55, between Arrowhead Dr. and Mohawk Dr.

D.R. Horton requests Stage I approval for a mixed-use development to include 98 single-family homes and a 50-72 unit apartment building on 80 acres (42 net acres). The purpose of a Stage I Plan is to establish uses, densities, and general site layout. In-depth development plans occur at Stage II review. The Planning Commission held a Public Hearing at the September 10, 2013 meeting and recommended that the Stage I Plan be updated to provide better transition and a better mix of uses. The City Council is tentatively scheduled to review at the October 1, 2013 meeting.

Brede Estate – Preliminary/Final Plat and Variance – 2929 and 2921 Lakeshore Ave. and property to the south

The Estate of Caroline Brede proposes to combine four existing parcels and re-subdivide into two lots. As part of the subdivision, the applicant agrees to dedicate right-of-way for Lakeshore Ave., which causes the existing garage to no longer comply with front setback requirements. The applicant has requested a variance from this setback. The Planning Commission held a Public Hearing on the plat at the September 10, 2013 meeting and recommended approval, and is tentatively scheduled to hold a Hearing on the variance at the October 8 meeting. The City Council is tentatively scheduled to review the subdivision at its October 1 meeting.

Woods of Medina – 710 Shawnee Woods Road

Jeff Pederson has requested preliminary plat and rezoning approval for a 16-lot single family subdivision on 9.5 acres east of County Road 116 at Shawnee Woods Road. The Planning Commission is tentatively scheduled to hold a Public Hearing on October 8, 2013.

Fawn Meadows – east of County Road 116 at Medina Lake Drive

Money Tree Holding, LLC has requested approval of a subdivision with 13 single-family lots on 10 acres (5.72 net acres) located north of the proposed Reserve of Medina subdivision. The Planning Commission held a Public Hearing on September 10 and tabled the matter. The Hearing is scheduled to be continued on October 8, 2013.

Public Safety

Hunting Season is Here Again

Over the last several years complaints continue to grow in reference to our hunting ordinance. As the City of Medina continues to grow, our population becomes more and more dense and less area of the City is being used for hunting purposes. The City believes that hunting is a valued privilege and wants to ensure hunting continues into the future. To do this we need all the hunters to follow the City regulations to ensure we can continue to enjoy this privilege.

One of the main complaints is in reference to bird shot crossing property lines and hitting roads, houses and other structures on adjacent properties. We want to remind all hunters to be vigilant to exercise safe hunting practices. Know where your shots are going and where they are landing, as you need to ensure the safety for the surrounding residents.

Below is an excerpt from the City ordinance. If you are planning on hunting in Medina please review the regulations and make sure that you are in compliance with the City ordinance. Safety and respect will help to reserve the privilege of hunting in Medina into the future.

General Regulations

- In Medina hunting is only allowed in rural areas. Hunting is not permitted in urban residential and suburban residential areas.
- You must have your Medina hunting permit in your possession, with the signature of the landowner, at all times when you are hunting.
- Permits are required for anyone who is hunting in Medina.
- **Except for:**
 - The property owner,
 - The owner's immediate family, or
 - Guests of the owner when the land owner accompanies them.

Once you have obtained a permit:

When discharging a shotgun slug you must be 500 feet off any property line.

When discharging a shotgun shell (bird shot) you must be 300 feet off any property line.

You may not discharge a firearm within 500 feet of a dwelling, livestock or horses unless you have written permission to do so by the owner.

Ordinance [320](#). Firearms, Deadly Weapons, and Fireworks can be found on Medina City website at www.ci.medina.mn.us.

If you have further questions in reference to hunting, please feel free to contact the Medina Police Department at 763-473-92090.

Please be safe out there.!



Public Safety

Requesting Help with Displays for the Police and Public Works Offices

The police and public works departments are moving into our new building in November of this year. We are asking businesses and citizens to assist us in creating a community environment by supplying photographs, news articles, and other historic items to be displayed in our new offices. Be part of Medina's future. If you have something that you would like to share please call the Medina Police Department at 763-473-9209 for details. Any donations used will be credited to the donor in the display. Thank you for all assistance and your support.



Crime Alert Network

In 2009 the Medina Police Department established a crime alert network for the residents and business owners of Medina. If we receive information regarding suspicious activity or crimes being committed in certain areas within the City, we instantly notify the network subscribers via email of the occurrence and location. We send this information out directly to you so you can take precautions and assist us in reporting any suspicious activity you may witness.

If you are interested in this program, please send an email to anne@ci.medina.mn.us. In the subject line put "Crime Alert Network". Your email address will be added to the list for the crime alerts. If you have been a part of the network and your email has changed please notify us with your new email. If you have any questions, please feel free to contact the Medina Police Department at 763-473-9209.

Safety Tips

Auto Theft Prevention

The easiest way to keep your vehicle from being stolen is to lock all the doors, roll up the windows, and remove the keys. Also, please remove all valuables or keep them out of sight. If you see any suspicious activity, please call 911 immediately. You are also our eyes and ears in assisting to apprehend these criminals.

Pedestrian Safety

Each year, more pedestrians are killed in traffic accidents. Heavier traffic levels and lack of sidewalks are two dangers faced by pedestrians. The following tips help make your journey safer: Cross intersections carefully (stop & look both ways), Respect traffic lights, Pay attention, Walk on the shoulder facing traffic, Wear reflective clothing, and supervise/teach your children about safe walking.

Kids & Cars - How to be Safe

Never leave your child alone or let them play inside a vehicle. Temperatures (hot or cold) can reach deadly levels in minutes. Children left alone in cars are potential targets for child abductors. Always keep the car keys out of your children's reach. If your child is ever locked inside your vehicle, call 911 immediately.

Community & Environment

Get Less Today & Get Better Things Tomorrow

Have you ever considered that having LESS would actually help you to have MORE? In the Twin Cities metropolitan area, we produce 6 pounds of waste per person each day. That is enough waste to fill Target Field more than 25 times every year! Think about how much stuff that is! When we reduce the amount of stuff we buy, have, and eventually throw away, we end up with more time, more space, and more money.



That means donating, borrowing and sharing, selling, and being smarter about what we buy. Do what you can to get LESS and have more! Learn more at getLEStoday.com!

City Business Profile: Fortin Consulting

Fortin Consulting is an environmental consulting firm, founded in 1996. The founder and president Connie Fortin has roots in the Hamel area which date back 5 generations. Fortin Consulting's goal is to protect our lakes, wetlands and rivers.

The company has 4 full-time staff and 4 summer positions. We work primarily with outdoor maintenance professionals, developing manuals, training programs and delivering training to those that plow snow, mow grass or dig in the dirt. We have trained over 5,000 people in certification programs we have developed for the Minnesota Pollution Control agency. We work with a variety of organizations from national to local, citizens to non-profits. We also work on invasive plant control, native plant restoration, supervise volunteer wetland and stream monitoring programs and work with schools.

Did you know 1 teaspoon of sidewalk salt contaminates 5 gallons of water? This winter use less salt and you will protect our lakes, rivers and drinking water!

Fall/Winter Reminders

The City ordinance prohibits parking on any public street from November 1st through March 31st during the hours of 1:00 a.m. – 6:00 a.m. If at all possible, the City plow crew would appreciate having no vehicles parked on City streets when snowfall occurs during the daytime.

When snowfall occurs, the City considers amount of snowfall (usually 2-3"), time of day, day of week, wind speed and direction, temperature, personnel and equipment availability, as well as the weather forecast before beginning snow or ice control operations. The City snow plowing priority schedule is 1) main collector roads, 2) residential streets, 3) cul-de-sacs and dead end streets, and 4) trails.

The City uses a salt-treated salt and/or salt-sand mixture (20% salt). The City does not have a bare pavement policy, but by re-plowing and scraping we come fairly close, except in the -20 degree weather.

No permanent structures may be placed in the right-of way such as rocks, monuments, metal poles, etc. that would hinder public safety, snow removal, drainage, or other Public Works operations. The right-of-way can be as much as 16' from the edge of the road up onto the property.

Please check your mailbox for sturdiness and get repaired as needed, as the City is not responsible for mailboxes damaged by snow being pushed off the roads. To limit damage to sod, it is advised to place a marker along curb lines; however, metal poles are strictly prohibited within the City right-of-way.

Be cautious of what you use and the amount you apply for your own personal ice control, as it will eventually end up in the storm sewer and out to our lakes and rivers. It is the responsibility of property owners to remove snow on their own sidewalks. On garbage and recycling days, please place receptacles out of the way so they will not be hit when snow is being plowed.

Shore up your fall projects before winter, so spring rains will not erode. The City has a compost/brush site located behind the Public Works building off County Road 24; check website for hours of operation. Feel free to bring your leaves and other plant and tree trimmings, but please make sure they are placed on the correct pile and that any plastic bags are not left behind.

The City Snow Plowing-Ice Control Policy can be seen in its entirety on the City Website at <http://medinamn.us/citygov/departments/public-works-dept/>.

